

ECU Community School Advisory Board  
February 13, 2020  
9:00 a.m. – 9:35 a.m.  
Speight 203

**Presiding:** Dr. Chris Locklear, ECU Community School Advisory Board Chair

**Board Members in Attendance:** Ms. Bonnie Glass, Dr. Elizabeth Hodge, Dr. Ethan Lenker, and Dr. Chris Locklear, Mr. Robert Moore, and Dr. Alana Zambone

**University Counsel in Attendance:** Ms. Meagan Kiser

**Guests in Attendance:** Ms. Tracy Cole, Mr. Scott Gomez, Dr. Art Rouse, and Mr. Rick Yakubowski

**Special Guests in Attendance:** Ms. Patrice Goldmon from the Office of ECU Counsel and Ms. Ariana Kraft, reporter from WNCT Channel 9

**Board Members Absent from Meeting:** Dr. Grant Hayes and Mr. Max Joyner

**Call to Order:** Dr. Chris Locklear called the meeting to order at 9:00 a.m. and thanked everyone for their attendance. He welcomed Ms. Ariana Kraft who is covering the meeting for the evening news. Ms. Meagan Kiser introduced her colleague, Ms. Patrice Goldmon, who would be working with Ms. Kiser on matters pertaining to the ECU Community School. Dr. Locklear welcomed Ms. Goldman.

**Approval of the Minutes:** Dr. Locklear called for a motion to approve the minutes from the last meeting. Dr. Alana Zambone made a motion to approve the minutes from the previous meeting. Dr. Elizabeth Hodge seconded the motion. The motion passed unanimously.

**Approval of the Agenda:** Dr. Locklear asked if there was a motion to approve the agenda. Dr. Elizabeth Hodge made a motion to approve the agenda. Dr. Ethan Lenker seconded the motion. The motion passed unanimously.

**Public Expression:** None.

#### **Updates to the Board**

- A. Community School Operational Update: Dr. Art Rouse shared that there have not been any recent developments in operations. He is still working with Pitt County Schools (PCS) to have an overhang built for the walkway between the main building and modular unit. Dr. Locklear asked if there had been any revisions made to the MOU since the last meeting. Dr. Rouse explained that the revisions were still being negotiated. Originally, the modular unit was to be shared by the Community School (ECUCS) and PCS; however, now the modular is fully occupied by ECUCS. Dr. Locklear requested an update on the MOU at the next meeting.
- B. Personnel Report: Ms. Tracy Cole shared that Ms. Debbie Hardwick has recently been hired as the Special Education teacher, and Ms. Terese Ewing has been hired as the Director of Integrated Health, starting on March 4<sup>th</sup>. Mrs. Chevron Dantzler-Cherry has been hired as the

Science teacher for grades 3-5, starting March 16<sup>th</sup>. Dr. Lenker asked where Ms. Hardwick is coming from. Ms. Cole replied that she is coming from Barks County.

- C. Finance Report: Mr. Rick Yakubowski distributed a handout on state allocation, explaining the approach to funding across the state. The current model depicts the base amount of funding for each Lab School with additional funding per enrollment. The funding for ECUCS for this year used enrollment numbers from last year; funding received this year is \$245,000. Dr. Locklear asked if enrollment is still the same. Ms. Cole responded that current enrollment is 109. Mr. Yakubowski noted that the projected enrollment for next year is 125. Mr. Robert Moore asked why the report still uses the term "Lab School." Mr. Yakubowski noted that the state refers to all of them as Lab Schools. Dr. Rouse added that the Systems Office for the state uses the Lab School terminology. Ms. Cole stated that other schools in the state also do not use "Lab School" in their official names. Mr. Yakubowski noted that revenue is \$765,839: \$599,148 comes from ECU and the Systems Office. Expenses are \$876,570 with a net of \$488,417. Mr. Yakubowski projected that the Community School should break even this year. He intends to bring a pro forma budget for next year to the next meeting. Ms. Bonnie Glass noted that this year's budget is barely covering expenses. Mr. Yakubowski agreed that the budget for the Community School is a delicate balance. He also stated that next year will have higher enrollment and will receive more with the revised enrollment numbers and additional funds for EC students.
- D. Legal Report: Ms. Meagan Kiser explained there is a new Senate bill #199 that expands reporting of abuse victims and requires that all employees in K-12 must be trained in handling sexual abuse and human trafficking. The new requirement will be 2 hours of training for the 20-21 school year that must be provided by local non-government experts. Dr. Locklear asked if ECUCS has a plan to meet this new requirement. Ms. Cole explained that this training will be done during teacher workdays. Dr. Locklear explained that he hopes to have a draft of the policy on policies for the next meeting.
- E. Principal Report: Ms. Tracy Cole shared the Principal's Report. Ms. Cole noted that enrollment is down to 109 because families have moved to other counties. Report cards were distributed February 4<sup>th</sup> and Benchmark Assessments were administered the week of January 14<sup>th</sup>. The results of the assessments show the continuing trend of positive growth. Ms. Cole noted that ECUCS continues to support teacher preparation. There are currently twenty Junior Practicum II students and six Special Education Practicum students working on the campus twice a week. The Community School also has one Special Education student teacher, one Birth-Kindergarten student teacher, one Marriage and Family Doctoral student, and one School Psychology student working on the campus. Recently, teachers and teaching assistants completed instructional rounds; the representative from DPI who was there observing could not tell who was teacher and who was student. Currently, teachers are focused on certain constructs in the Teaching Framework and teaching assistants are focused on guided reading. Ms. Cole shared that NC Principal Fellows are on campus twice a week for their classes which are held at ECUCS. Ms. Cole stated that community involvement continues to grow at the Community School, noting a variety of events that have happened or are forthcoming. In December and January, scholars visited the Brookdale Assisted Living Center and attended a theatre performance at ECU. Also, in January, visiting scholars from China visited the Community School to interact with the scholars. Last week, 4<sup>th</sup> and 5<sup>th</sup> graders participated in the Brody Rise Conference. On Curriculum Night on the 20<sup>th</sup>, ECUCS will sponsor an African American Wax Museum. The NCDPI Federal Programs Consolidated Review is scheduled for the 27<sup>th</sup>. Other events coming in March

are the Community School's participation in the ECU Education Career Fair and the NCDPI Comprehensive Needs Assessment.

**Discussion Items:**

- A. Advisory Board membership rotation plan—Dr. Locklear stated that the term appointments for the Advisory Board needed to be adjusted so that only three members rotate off of the board in any given year. He noted that the Superintendent of the LEA and the Dean of the College of Education are both fixed positions that do not rotate. Dr. Locklear explained that Dr. Mark L'Esperance and Dr. Laura Bilbro-Berry left ECU and their positions on the board were never filled. He shared that those two seats need be filled for initial terms of three years. Dr. Hodge, Dr. Zambone, and Dr. Locklear are all eligible for additional 3-year appointments. He believes that Mr. Moore and Ms. Glass are 4-year appointments. Dr. Locklear intends to follow up with an email and make recommendations to the Chancellor and the Provost regarding this plan.
- B. 2021-21 School Calendar—Dr. Locklear asked all board members to review the enclosed copies of the school calendar for Pitt County Schools and the proposed school calendar for ECUCS. Ms. Cole noted that the draft created for ECUCS was based on the calendar for PCS because the Community School uses their transportation and nutrition. Ms. Cole also noted that current drafts of the contracts for teachers have them starting on August 16<sup>th</sup>. Other revisions to be noted are that Dec 22<sup>nd</sup> is not a teacher nor student workday, June 7<sup>th</sup> should be a teacher workday instead of being a student day, and that all weeks after June 7<sup>th</sup> should only be Monday through Thursday because attendance is very low on Fridays. Teachers will be working through the middle of July. Dr. Locklear noted that this will be an action item at the next meeting.

**Closing Comments:** Dr. Locklear asked if there were any other comments. Mr. Moore noted that the celebration of Martin Luther King Jr. Day was very professional and had a great atmosphere. He thanked Dr. Rouse and Dr. Lenker. Dr. Hodge expressed her admiration for the partnerships happening at the Community School and thanked everyone involved. There being no further comments, Dr. Locklear adjourned the meeting at 9:35 a.m.

Next meeting: May 14, 2020, Speight 203, 9:00 a.m.